



Report to Economic and Environmental Wellbeing Scrutiny and Policy Development Committee 13th September 2017

Report of: Policy & Improvement Officer

Subject: Work Programme 2017/18

Author of Report: Alice Nicholson, Policy and Improvement Officer
alice.nicholson@sheffield.gov.uk
0114 273 5065

The updated work programme for 2017/18 is attached at Appendix 1 for the Committee's consideration and discussion.

The work programme has been updated with agenda items identified previously placed in meetings schedule, the remainder to be confirmed for meetings remaining in 2017/18. To prioritise or update further the work programme the Committee may wish to reflect on the prioritisation principles attached at Appendix 3 to ensure that scrutiny activity is focussed where it can add most value. Appendix 2 provides a log of the issues looked at in 2014/16, 2015/16 & 2016/17.

Where an issue is not appropriate for inclusion on a meeting agenda, but there is significant interest from members, the Committee can choose to request a written briefing.

The work programme remains a live document and will be shared / discussed at each committee meeting.

The Scrutiny Committee is being asked to:

- Consider and discuss the committee's remaining work programme for 2017/18
- Provide comment / feedback/agree the updated work programme

Category of Report: OPEN

Economic and Environmental Wellbeing Scrutiny and Policy Development Committee
Work Programme 2017/18

Last updated: 4th September 2017

Please note: the work programme is a live document and so is subject to change.

Topic	Reasons for selecting topic	Key contacts	Proposed scrutiny style
Wednesday 12th July 2-5 pm			
<i>Non-City Centre Parking Developments (Call-In)</i>	<i>Call-In of Individual Cabinet Member Decision on 30.05.2017 - Call-In Lead Signatory: Cllr Ian Auckland</i>	<i>Jack Scott, Cabinet Member Transport and Infrastructure; Paul Fell, Transport, Traffic & Parking Services Manager, Place (Report Author)</i>	<i>Single agenda item</i>
<i>Draft Work Programme 2017/18</i>	<i>Committee to agree work programme 2017/18 – within framework of selecting scrutiny topics & remit</i>	<i>Policy & Improvement Officer</i>	<i>Standard Agenda Item</i>
Thursday 27th July 2-5 pm (Special)			
<i>Western Road First World War Memorial Scrutiny Task and Finish Working Group (committee group)</i>	<i>Consideration of Western Road First World War Memorial Scrutiny Task and Finish Working Group draft report and recommendations - agreement of final report by the full scrutiny Committee</i>	<i>Scrutiny Working Group</i>	<i>Single agenda item</i>

Wednesday 13th September 5-8pm			
<i>POSTPONED TO 11TH OCTOBER: Retaining World Snooker Championships in Sheffield</i>	<i>To receive an update on the retention of the World Snooker Championships in Sheffield</i>	<i>Mick Crofts - Director of Business Strategy and Regulation, Place</i>	<i>Agenda Item</i>
Western Road First World War Memorial Committee recommendations - update	Verbal update from Cabinet Member to the Committee's Working Group report and recommendations	Cabinet Member, Cllr Bryan Lodge	Agenda Item
Work Programme 2017/18	To consider and discuss the committees work programme for 2017/18	Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item
Response to Public Questions	Response to public questions asked at Economic and Environmental Wellbeing Scrutiny and Policy Development Committee 27th July	Alice Nicholson - Policy & Improvement Officer	For information
Wednesday 11th October 5-8pm			
MOVED FROM 13TH SEPTEMBER - China Economic and Civic Programme Update	To receive an update on this following Call-in of Cabinet Decision - December 2016	Lead Cabinet Member - Julie Dore; Lead Officer - Edward Highfield	Agenda Item
MOVED FROM 13TH SEPTEMBER - Retaining World Snooker Championships in Sheffield	To receive an update on the retention of the World Snooker Championships in Sheffield	Mick Crofts - Director of Business Strategy and Regulation, Place	Agenda Item
Western Road First World War Memorial recommendations – Formal Cabinet Response	To receive Cabinet Formal Response to the committee's recommendations on Western Road First World War Memorial	Cllr Bryan Lodge, Paul Billington/Lisa Firth	Agenda Item
Work Programme 2017/18	To consider and discuss the committees work programme for 2017/18	Report of Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item

Wednesday 29th November 5-8pm			
Sheffield Retail Quarter : key decisions and announcements – update	Update on key decisions and announcements	Lead officer - Nalin Seneviratne	Agenda Item
Sheffield culvert renewal programme and and Update on Protecting Sheffield from Flooding	A look at culvert renewal as one model for improving drainage in the city; and an update on Protecting Sheffield from Flooding - considered previously by the Committee November 2017	Lead Cabinet member - Bryan Lodge, Lead officer - Jim Fletcher	Agenda Item
Work Programme 2017/18	To consider and discuss the committees work programme for 2017/18	Report of Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item
Wednesday 31st January 5-8 pm			
Work Programme 2017/18	To consider and discuss the committees work programme for 2017/18	Report of Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item
Wednesday 14th March 5-8 pm			
Scrutiny Annual Report 2017-18 Draft Content & Work Programme 2018-19	This report provides the Committee with a summary of its activities over the municipal year for inclusion in the Scrutiny Annual Report 2017-18. It also includes a list of topics which it is recommended be put forward for consideration as part of the 2018-19 Work Programme for this committee.	Report of Alice Nicholson - Policy & Improvement Officer	Annual Agenda Item
Task Group			
Western Road First World War Memorial task and finish cross party working group (committee group) - to complete this task group	Report and recommendations of scrutiny working group to Economic and Environmental Wellbeing Scrutiny and Policy Development Committee	Scrutiny Working Group	Single Agenda Item

Task group 2017/18 - dependent on resources and need			
Items to be scheduled			
Growing Sustainably: A bold plan for a Sustainable Sheffield	Making it happen, a look at Programme/action plan for this Sheffield sustainability strategy and response to report of Sheffield Green Commission	Mark Whitworth - Head of Strategic Housing and Regeneration	TBC
Growth and Prosperity - Growth Plan	Overarching 'Growth Plan', Housing Strategy, Transport Strategy, Clean Air Strategy, City Centre Master Plan, Local Plan	Edward Highfield - Director of City Growth	TBC
Planning Applications - ward members	Briefing picking up this and other matters from 26.04.2017 - Economic Landscape item	Chief Planning Officer, Sheffield City Council	TBC
Small business	What is the offer in Sheffield? For example for business, small & medium, in the Maclaren supply chain.	TBC – to include Federation of Small Businesses; Sheffield City Council; Sheffield City Region	TBC
Bus service changes - Sheffield Bus Partnership	Receive an update on community response to September 2017 bus service changes in Sheffield	SYPTTE, Bus Service Providers	TBC - target October 2017
<i>POSTPONE (REMOVE)- Bus Services Act 2017</i>	<i>Postpone, until decision on SCR devolution deal and mayor. An in depth follow up to the Bus Services Bill item 2016/17, and how Combined Authority can make best use of the powers - royal assent 27/4/2017</i>	<i>SYPTTE, SCR CA, Sheffield Bus Partnership</i>	

<i>REMOVE - Transport Strategy</i>	<i>Included in Growth and Prosperity package</i>		
<i>REMOVE: Economic Landscape - continuing the investigation</i>	<i>Refocus on Small Business offer</i>	<i>External calls for evidence, potential development companies; Sheffield City Region</i>	
Other Possible Topics			

Economic & Environmental Wellbeing		
Log of Topics	Year	Month
Streets Ahead Action Plan on Street Lighting	2014/15	July
Cabinet Member Response to the Committee's Cycling Inquiry	2014/15	July
Draft Work Programme 2014/15	2014/15	July
Call-in of Highway Cabinet Member Decision Session on Parking Permit Prices	2014/15	August
Call-in of Individual Cabinet Member Decision on the Statement of Community Involvement	2014/15	August
Waste Strategy 2009-2020 - Update	2014/15	September
The Future Role of the City Centre	2014/15	October
Sheffield's Library Services - Update	2014/15	December
Waste Strategy - Update	2014/15	December
Air Quality in Sheffield	2014/15	February
How Sheffield Presents Itself	2014/15	April
Task Group Report on Private Sector House Building	2014/15	April
Call-in of the Cabinet Decision on The Graves Park Charitable Trust - Cobnar Cottage	2014/15	June
Leader's Decision on the Proposed Disposal of Walkley Library	2015/16	July
Waste Management - Assisted Collection Policy Review	2015/16	September
Streets Ahead Project - Winter Review	2015/16	September
Private Sector Housebuilding - report back from Cabinet Member & officers	2015/16	November
Broadband and Economic Development	2015/16	December
Sheffield Money - written briefing	2015/16	December
Future Role of City Centre - follow up	2015/16	February
Bus Services in Sheffield - petitions	2015/16	March
Sheffield Bus Partnership (SBP) review	2016/17	July
Bus Services Bill – briefing	2016/17	October
Business Rates	2016/17	October
Inclusive Growth	2016/17	October
Protecting Sheffield from flooding	2016/17	November
Economic Landscape Task Group draft scope	2016/17	November
Call In of Cabinet Decision: China Economic and Civic Programme Update - special	2016/17	December
Implications for Sheffield of the vote to leave the European Union (commonly referred to as Brexit)	2016/17	January
Western Road First World War Memorial Trees - task and finish cross party working group (committee group)	2016/17	January
Waste Services Review: Consideration of Delivery Solutions for Waste Services - Call In of Cabinet Decision 18th January 2017	2016/17	February
Economic Landscape - evidence session 1	2016/17	February
Economic Landscape - evidence session 2	2016/17	April
Sheffield Retail Quarter – update briefing for information	2016/17	April
Western Road First World War Memorial Trees - task and finish cross party working group report and recommendations - special	2016/17	July (2017/18)

Sheffield Council Scrutiny Selecting Scrutiny topics

This tool is designed to assist the Scrutiny Committees focus on the topics most appropriate for their scrutiny.

- **P**ublic Interest
The concerns of local people should influence the issues chosen for scrutiny;
- **A**bility to Change / Impact
Priority should be given to issues that the Committee can realistically have an impact on, and that will influence decision makers;
- **P**erformance
Priority should be given to the areas in which the Council, and other organisations (public or private) are not performing well;
- **E**xtent
Priority should be given to issues that are relevant to all or large parts of the city (geographical or communities of interest);
- **R**eplication / other approaches
Work programmes must take account of what else is happening (or has happened) in the areas being considered to avoid duplication or wasted effort. Alternatively, could another body, agency, or approach (e.g. briefing paper) more appropriately deal with the topic

Other influencing factors

- **Cross-party** - There is the potential to reach cross-party agreement on a report and recommendations.
- **Resources**. Members with the Policy & Improvement Officer can complete the work needed in a reasonable time to achieve the required outcome

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